

## Government Relations Chair

### **Term of Office:**

The President shall appoint committee chairs to a three-year term.

### **Role Description:**

1. Work with the Governing Board and provide leadership and coordination on government relations issues on behalf of WSCA and school counselors across the state.
2. Distribute a periodic legislative update to WSCA members concerning important legislative items.
  - Communicate the need for legislation involvement to all members.
  - Utilize established Legislative Contacts in area CESA Districts.
  - Maintain, recruit, and organize the Legislative Contacts.
3. Provide input from WSCA to the state representative, senators, and representatives of congress on issues affecting school counselors.
4. In conjunction with the Governing Board, promote WSCA views on existing or proposed legislation as well as help design needed legislation.
5. Attend the American School Counselor Association's Advocacy and Public Policy Institute (APPI) yearly in Washington D.C.
6. Develop a budget request to be submitted to the President.
7. Attend all Governing Board meetings (6 per year).
  - Prepare a report for each board meeting.
  - Prepare other documents as needed and as requested by the President and other Governing Board members.
8. Prepare articles for the Counselink published 4 times a year.
9. Be responsible for face-to-face transitional meeting with the new board member to discuss binders, file boxes, job descriptions and task calendars.
10. WSCA conference duties include:
  - Recruit sectional presenters for conference.
  - Host sectionals at conference.