

**Student Member
Terms of Office**

This position will be appointed annually by the President.

Role Description

1. Recruit members for a student committee (these members must be current students enrolled in school counseling programs who are also members of WSCA). These students will represent all school counseling programs in Wisconsin.
2. Come prepared to all board meetings representing student needs from around the state and report on activities.
3. Prepare a report for each Governing Board meeting.
4. Complete duties that may be assigned or directed by the President.
5. Prepare articles for Counselink published four (4) times each year.
6. Maintain a 3-ring binder of the year's activities to be passed on to the next student member.
7. Submit a written annual report of the activities and recommendations to the Governing Board.
8. Board and submit budget requests for the upcoming year (No later than March 1st).
9. Be responsible for face-to-face transitional meeting with the new student board member to discuss role, binders, file boxes, job descriptions and task calendars.
10. Recruit sectional presenters and host sectionals at conference.
11. Take pictures at the annual conference for archives.
12. Increase student awareness and membership of WSCA and annual conference.
13. Generate a list of possible future student representatives for consideration by the president by February (so that new student board member can attend last meeting).